

JOURNAL OF PROCEEDINGS

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue, Sauk Village, Illinois

Tuesday, June 27, 2023, 7:00 p.m.

1. **Call to Order** Mayor Burgess called the meeting to order at 7:00p.m.
- a. Pledge of Allegiance:** Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance
- b. Roll Call:** Present: Trustees: Burns, Coleman, Johnson, Sapp, and Williams
Absent: None
- Staff Present:** Interim Village Administrator, Tim Williams, Interim Director Tony Gilyard, Director Antonio Cooper, Chief White, Interim Director Renee Lewis, Chief Barrett
- Others in Attendance:** Clerk Marva Campbell-Pruitt, Atty. McGrath, Atty. Bolin Eng. Arnold

2) **EXECUTIVE CLOSED SESSION**
ITEM MOVED ON THE AGENDA

3) **APPROVAL OF MINUTES**

- a) Approve the Journal of Proceedings for the Board Meeting 05/23/2023

Trustee Coleman moved, and Trustee Williams seconded.

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT:

Motion Carried

- b) Approve the Journal of Proceedings for the Committee Meeting on 06/06/2023

Trustee Williams moved, and Trustee Coleman seconded.

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT:

Motion Carried

Minutes

June 27, 2023

c) Approve the Journal of Proceedings for the Special Board Meeting on 06/06/2023

Trustee Williams moved, and Trustee Coleman seconded.

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT:

Motion Carried

d) Approve the Journal of Approval for the Board Meeting of 06/13/2023

Trustee Williams moved, and Trustee Johnson seconded.

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT:

Motion Carried

4) PUBLIC COMMENT

- G. Bell stated that the funds collected was different from what was report; his driveway needed repair from previous work done; and that the budget does not support the new positions. He asked what happened to Dardur?
- K. Jones reported that there are no mailboxes on Poplar Lane and that the post office requires a letter from the Mayor.
- L. Sapp asked for an update of the alleged missing \$10,000 and \$78,000;he commented on the raises provided without Board approval; and questioned how the Village could operate outside of state law.
- D. Smith asked about the follow-up on his previous statements and if there was a resolution, what happened to vendors' payments, and if the Village would seek restitution?
 - Mayor Burgess' Responses
 - Residents paid \$800,000 in water bill payments; unsure of the driveway staff will follow through; Dardur has the property they have outstanding details to complete.
 - The Village Administrator will follow-up on the details for obtaining mailboxes
 - Litigation on the funds is on-going. He could not respond; payment is the same as was for the previous Finance Director
 - He is awaiting more details on the D.J. Contract; had not heard of vendor money received

5) REPORTS OF OFFICERS

a) Mayor - Derrick Burgess

Announced that few people applied for the vacant positions that he preceded to seek approval.

- i. Approve the Mayor's Recommendation to Appoint a Trustee to Fill the Vacancy on the Sauk Village Board of Corporate Authorities

Mayor Burgess asked for a motion to appoint Francine Anderson to fill the vacancy for Trustee position. Hearing no motion, the motion failed.

- ii. Approve the Mayor's Recommendation to Appoint Interim Village Administrator, Timothy Williams as an Officer to the office of Village Administrator.

Mayor Burgess asked for a motion to appoint Interim Village Administrator Timothy Williams as an Officer to the office of Village Administrator. Hearing no motion, the motion failed.

b) Village Clerk - Marva Campbell-Pruitt

- i. Provided a financial report on the funds collected for Village licenses. Less than 2000 vehicle stickers were purchased since May 1, 2023
- ii. Announced the Annual Village-wide Garage Sale by the Community Partnership with proceeds to support the Annual Thanksgiving Dinner. The event is planned for August 26, 2023.

c) Village Treasurer – Vacant

d) Corporation Counsel – Ancel Glink Attorney, Atty Bolin announced the required 2–3-hour training scheduled during Closed Session on July 18th.

e) Village Engineer –Melanie Arnold, Robinson Engineering

6) REPORTS OF DEPARTMENTS

a) Police Department - Chief Malcolm White

- i. Reported Calls for Service – 396 Arrest - 14

b) Fire Department – Chief Stephen Barrett

- i. Reported Calls for Service – 101; Announced Siren Testing occurs the first Tuesday of the month and Junior Fire Camp takes place July 24-28, Fire for Life Jul 18th, and there is to be no fireworks or open burning by residents on Jul 4th; and thanked those who supported the Golf Outing.

c) Finance Department – Interim Director Renee Lewis

- i. Reported that a report had been provided to Trustees that stipulated that between 4/1-6/13, \$836,00 was received as revenue from residents paying monthly bills and shut-offs. A Trustee read an e-mail and FB post stating that the information was inaccurate.

d) Village Administrator –Interim Director Timothy Williams had no report

e) Community Development – Director Antonio Cooper provided an update on the Revitalization Program for five properties.

- f) Public Works – Interim Director Anthony Gilyard provided an extensive report on activities and accomplishments of the Public Works Department.

7) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Aretha Burns
 - i. Thanked P.W. for their work-efforts during the festival; discussed the D.J. Contract and stated she would call the company, and further stated the two D.J. were major and would cost more. (Another Trustee requested the new invoice with changes.)
Fireworks were announced to begin at 9:30 p.m.
- b) Public Services - Trustee Raven Johnson had no report or comment
- c) Ordinance Review - Trustee Arnold Coleman announced that his committee met the previous night.
- d) Budget, Finance & Audit - Vacant
- e) Housing and Intergovernmental Relations - Trustee Diane Sapp requested an Executive Session to discuss Personnel.
- f) Community Development - Trustee Debra Williams announced the meeting to take place at the Library at 11:00 because of the lack of wi-fi in the Rotunda; she had not received articles for Sauk Talk; asked to be liaison for the Budget, Finance and Audit Committee; and announced a Blood Drive on Jul 22nd; commented on the success of the festival; and announced the Crossroads upcoming event. She further stated to her knowledge no alcohol was served and that the Sno Cone vendor did not have a license.

8) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Co-Chairman Deborah Coney reported that a meeting was planned for Jul 13th; Game Nights, Breakfast Bingo Senior Fit, the Casino Trip planned for July 26th, and a Senior Picnic on Aug 12th.
- b) Fire and Police Commission – Chairman Francine Anderson announced that the Eligibility List was being developed
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter

9) PRESENTATION OF ORDINANCES AND RESOLUTIONS

- A) A Resolution Approving and Authorizing the Execution of an Agreement For General Economic Development Consulting By And Between The Village Of Sauk Village and Ryan LLC

Trustee Williams moved, and Trustee Johnson seconded.

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Williams

NAYS: Sapp

ABSENT:

Motion Carried

10) UNFINISHED BUSINESS

11) NEW BUSINESS

a) Financial Matters:

- i. Motion to Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of \$757,019.39 and authorize the Finance Department to Remit Payments (The Accounts Payable Report and motion was revised from the initial request of \$726,679.47)

Trustee Williams moved, and Trustee Johnson seconded.

Discussions ensued and the motion was amended

Discussions/Questions

- Remove payment to the Baker Tilly Auditing Firm
- CSL Cleaning Service not listed on Accounts Payable
- Calumet City Dispatch was questioned
- Revised copy of the Accounts Payment does not reflect the \$8,000
- Payment to Excel Printing was questioned
- Does EMT Paramedics get approved by the Police and Fire Commissions?
- No payments noted for Odelson and Sterk
- Payment to David Smith
- Nul/Construction had the same invoice numbers
- Flash Productions was owed \$5,000
- Donell Walker's payment of \$1,800 and \$1,000 had the same invoice numbers
- Sonya Douglas' requests for payment were not approved and should not be on Accounts Payable – remove the payments
- The festivals have put the Village \$9,000 over budget (Trustee Burns justified the funds allotted as stipulated by the previous Finance Director and Director of Operations) A Vendor report was requested and delivery promised by 7/28/2023. Mayor Burgess will ensure that vendors are paid and that checks would not be cut unless the required documents were presented.

It was decided to approve Accounts Payable but to continue investigations of the questions presented.

- ii. Motion to Amend the Motion to Approve Transfers, Payroll and Accounts Payable Distributions and Authorize the Finance Department to Remit Payments

Trustee Sapp moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, Williams

Minutes

NAYS: None

ABSENT:

Motion Carried

iii. **MOTION TO Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of \$727,319.39 and Authorize the Finance Department to Remit Payments**

Trustee Williams moved, and Trustee Coleman seconded.

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT:

Motion Carried

b) **PETITIONS, AGREEMENTS, AND ACTION ITEMS**

- i. Reconsideration and passage over the Mayor's veto of an Ordinance (#23-002) Amending Article IV "Officials And Employees" of Chapter 2 "Administration" of The Municipal Code of The Village Of Sauk Village, Illinois Specifically as to the Position of Human Resources Consultant

Trustee Williams moved, and Trustee Sapp seconded.

On Roll Call

AYES: Trustees Burns, Coleman, Sapp, Williams

NAYS: Trustee Johnson

ABSENT:

Motion Carried

- ii. Reconsideration and passage over the Mayor's veto of an Ordinance (#23-003) Creating the Position of Internal Auditor to the Board of Trustees for the Village of Sauk Village

Trustee Williams moved, and Trustee Coleman seconded.

On Roll Call

AYES: Trustees Burns, Coleman, Sapp, Williams

NAYS: Trustee Johnson

ABSENT:

Motion Carried

12) GENERAL COMMENTS FROM MAYOR BURGESS

NONE

13) EXECUTIVE CLOSED SESSION

- a) Motion to Recess to Closed Session to Discuss Personnel Matters (5ILCS) 120/2 (c) (2021)

Trustee Burns moved, and Trustee Coleman seconded a motion to recess to Closed Session at 8:45 p.m.

Minutes

June 27, 2023

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, Williams

NAYS: None

ABSENT:

Motion Carried

b) Motion to Reconvene Regular Board Meeting

Trustee Williams moved, and Trustee Coleman seconded a motion to reconvene the Board Meeting of June 27, 2023, at 9:38 p.m.

14) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 9:38 p.m. Trustee Coleman moved, and Trustee Williams seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor